

**ROSSLYN FARMS BOROUGH COUNCIL**  
**Regular Council Meeting**  
**March 8, 2021**

**Meeting time:** The meeting was called to order at 7:00 PM by President Steve Tassarò.

**Location:** The meeting was held remotely via Zoom

**Attendees:** Council members Barbara Becker (2021), Jonathan Glance (2021), Lee Griffin (2021), Chad Green (2023), Jay Lear (2023), and David Robb (2021) were present. Also present were Secretary/Treasurer Dorothy Falk and Solicitor Daniel Conlon from Tucker Arensberg.

**Regrets:** Mayor Jim Stover (2021)

**Meeting Materials:** A sign-in sheet and agenda were provided to those in attendance

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**The Pledge of Allegiance was recited.**

**APPROVAL OF PRIOR MEETING MINUTES**

Mr. Lear made a motion to accept the minutes from February 8, 2021 as amended. The motion was seconded by Mr. Glance and passed unanimously.

**ENGINEER'S REPORT:**

Sign review: Dave Kovac from LSSE presented the results of the sign survey. Signs were classified as required, redundant, ordinance based, and recommended. The condition of each sign was noted. A discussion followed. A subcommittee will be formed to review and prioritize repair and/or removal. Mr. Kovac will provide a file with a link to each sign location.

**PUBLIC FORUM**

Parrish Park Conceptual Master Plan: Dan McDowell and Jack LaQuatra from LaQuatra Bonci shared a conceptual diagram for a Parrish Park renovation. A discussion followed. Mr. Glance, Ms. Griffin, and President Tassarò will serve as a subcommittee to continue moving the process forward, with the intent of creating a master plan for the entire borough which can be implemented in multiphased projects.

**SOLICITOR'S REPORT:**

No report.

**MAYOR'S REPORT:**

Mayor Stover was not present.

**SECRETARY/TREASURER'S REPORT**

Ms. Falk presented council with reports for Deposits, Profit and Loss, and Account Balances.

Disbursements: Ms. Falk presented council with a list of disbursements for bills received since the February meeting. She also requested to approval to pay an invoice from Gibson Thomas Engineering in the amount of \$5,500 for the Pilgrim traffic calming study completed last fall. A

discussion followed. Mr. Glance made a motion that council approve the disbursements as presented, including the Gibson Thomas invoice. Mr. Robb seconded the motion, and it passed unanimously.

Health insurance renewal – Ms. Falk reported that she had compared Rosslyn Farms premiums with those of Thornburg. The current UPMC plan is 38% less expensive than what Thornburg pays for similar coverage. Council reaffirmed its decision to renew the current policy.

## **COMMITTEE REPORTS**

Code management (Green) – Mr. Green updated council on potential code enforcement issues on Angora and Pilgrim.

Communication/Website (Green) – Mr. Green reported that the website had been updated with the list of current committee members. A discussion was held about garbage can placement and the current list of recyclables. Mr. Green was asked to post a reminder on the website.

Community Facilities (Becker)  
*Community Center Commission* –

*Fire alarm update* – President Tassaró reported that two base bids would be requested, one for a wired system and one for wireless

Finance/Grants (Robb) – Mr. Robb reported that the Greenways/Trails grants which he submitted for the Edgecliff trail will be awarded May 25. A discussion was held on potential funding opportunities for the master plan study.

Human Resources (Lear) – No report.

Infrastructure (Tassaró) – No report.

Parks/Recreation (Griffin) –

*Tennis courts/ballfields:* Ms. Griffin reported that Carlynton and St. Philip will be using the fields and tennis courts again this spring. The required paperwork will be forthcoming.

*Trees* – Ms. Griffin presented a proposal from Bartlett for tree work in the park and at the community center. She recommended doing the soil treatments but not any of the pruning, until the park master plan discussions are clearer. One tree needs to be removed. Mr. Glance made a motion that the borough proceed with the soil treatment and tree removal in an amount not to exceed \$5,000. The motion was seconded by Ms. Becker, and it passed unanimously.

*Pool* – Ms. Griffin reported that the borough will sponsor lifeguard classes prior to the pool opening.

Waste/Recycling (Glance) –

*Glass recycling bin* - Mr. Glance has been in contact with a representative from Thornburg about teaming up for a glass recycling program. A discussion followed. No action will be taken at this time.

*Trash contract* – The current garbage contract expires on June 30, 2021. Mr. Glance made a motion authorizing Ms. Falk to advertise for a new three year contract for garbage removal with and without recycling. The motion was seconded by Mr. Robb, and it passed unanimously.

**OLD BUSINESS:**

LED streetlight conversion: A discussion was held on the new LED streetlights on Pilgrim. Mr. Robb made a motion that Rosslyn Farms apply for the Duquesne Light LED conversion program to convert the borough's sodium streetlights to LED. Ms. Becker seconded the motion, which passed unanimously.

**NEW BUSINESS:**

None.

**ADJOURNMENT:**

Mr. Glance made a motion that council adjourn the meeting at 9:15 PM. Ms. Becker seconded the motion, which carried.